

The Co-op Natural Foods Board of Directors Meeting

May 6, 2015

5 p.m. at Cutler Law Firm

Attendees: Alex Halbach, Jill McManus, James Echols, Dan Doyle, Stacy Newcomb-Weiland (phone), Chrissy Meyer, Susan Randall, and Molly Langley

Meeting Called to Order Alex

Agenda Review: Susan motion, Dan second. Unanimous vote

April Minutes: Jill motion, Dan second. Unanimous vote

Board Decisions/Discussion:

- **Molly's GM report**
 - Avg. basket size is over \$31.
 - Avg. Daily count: 171 customers
 - Update on personnel issues, including hiring of kitchen manager.
 - Working with the Development Cooperative on finalizing new store design, layout.
 - Signed a purchase agreement for the sale of the Duluth Store.
- **Development Coop / Construction Update**
 - Molly signed construction contract with Beckman Construction and construction should begin any day.
 - Molly opted to decline 3 phase electric and operate the new store with single phase electric, due to the cost and timing of 3 phase electric (3 month wait)
- **Duluth Store Update**
 - Roof repair/replacement of the roof on the old building should start soon
 - The closing date has not yet been set.
- **Member Loan Update**
 - Commitments at \$480,000.00 as of April 29, 2015.
 - Collections of \$371,500
 - \$1,966 in donations
 - Due to the success of the Member Loan initiative, may not need to borrow any money from banks
- **Sioux Falls Federal Credit Union Line of Credit**
 - Motion by Susan, Second by Dan to authorize the Co-op Natural Foods to open a \$100,000 Line of Credit with the Sioux Falls Federal Credit Union to assist with store construction and general operations of the Co-op. motion passed unanimously.
- **CCMA**
 - Boise, Idaho June 11 – 13, 2015. Please let Molly or Alex know ASAP if you are interested in attending. Alex will be attending.
- **Board Governance Budget**
 - The board discussed the importance of adopting a Board Budget and the importance of allocating appropriate resources to this cause. The Board has committed time and money to better educate the board and has made this a top priority. Treasurer, McManus will assemble a Governance Budget to present at the June 3 meeting.

GM Monitoring

- B1: Financial Condition. Molly discussed the financial condition of the Co-op, which is strong. Sales continue to increase toward pre-fire levels as shoppers return to the new location. The balance sheet shows strong cash reserves in part from reserves from the insurance proceeds

received after the fire.

Board Monitoring

- C4: Meetings. Reviewed Board Monitoring survey results and reported positive results
- C5: Code of Conduct. Board Members should review policy C5 prior to the next meeting.

Next Board Meeting scheduled for June 3, 2015 at 5:00 p.m. Location: Cutler Law Firm (Great Western Center, 7th Floor)

Meeting adjourned by Alex. Ended 6:10 p.m.

Alex Halbach, acting Secretary